



## PECB GDPR Certified Data Protection Officer

Develop the competencies and knowledge necessary to lead all the processes to comply with the requirements of the General Data Protection Regulation (GDPR) in an organization

### **Why should you attend?**

The Certified Data Protection Officer training course enables you to develop the necessary knowledge, skills and competence to effectively implement and manage a compliance framework with regard to the protection of personal data.

After mastering all the necessary concepts of General Data Protection Regulation (GDPR), you can sit for the exam and apply for a "PECB Certified Data Protection Officer" credential. By holding a PECB Certified Data Protection Officer Certificate, you will be able to demonstrate that you have the practical knowledge and professional capabilities to assist organizations in applying data protection laws and regulations.



## Who should attend?

- Project managers or consultants seeking to prepare and support an organization in planning, implementing, and maintaining a compliance program based on the GDPR
- DPO and Senior Managers responsible for the personal data protection of an enterprise and the management of its risks
- Members of an information security, incident management and business continuity team
- Expert advisors involved in security of personal data
- Technical experts and compliance experts seeking to prepare for a Data Protection Officer role

## Course agenda

Duration: 5 days

### Day 1 | Introduction to the GDPR and initiation of GDPR Compliance

- Course objectives and structure
- General Data Protection Regulation
- Fundamental principles of the GDPR
- Initiating GDPR implementation
- Understanding the organization and clarifying the Data Protection objectives
- Analysis of the existing system

### Day 2 | Plan the implementation of the GDPR

- Leadership and approval of a GDPR Compliance Project
- Data protection policy
- Definition of the organizational structure of data protection
- Data classification
- Risk assessment under the GDPR

### Day 3 | Deploying the GDPR

- Privacy Impact Assessment (PIA)
- Design of security controls and drafting of specific policies and procedures
- Implementation of controls
- Definition of the document management process
- Communication plan

### Day 4 | Monitoring and continuous improvement of GDPR compliance

- Training and awareness plan
- Operations management
- Incident management
- Monitoring, measurement, analysis and evaluation
- Internal audit
- Data breaches and corrective actions
- Continual improvement
- Competence, evaluation and closing the training

### Day 5 | Certification Exam



## Learning objectives

- Acquire a thorough understanding of the basic concepts and components of the Data Protection Regulation
- Understand the goal, content of and the correlation between the General Data Protection Regulation and other regulatory frameworks
- Acquire a thorough understanding of the concepts, approaches, methods and techniques for the effective protection of data
- Interpret the data protection requirements in the specific context of an organization
- Develop the expertise to support an organization to plan, implement, manage, monitor and maintain ongoing compliance to the GDPR

## Examination

Duration: 3 hours

The “PECB Certified Data Protection Officer” exam fully meets the requirements of the PECB Examination and Certification Programme (ECP). The exam covers the following competency domains:

**Domain 1** | Data Protection Concepts and Rights of the Data Subject

**Domain 2** | Data controllers, processors and the DPO

**Domain 3** | Planning the GDPR compliance project

**Domain 4** | Data Protection Impact Assessment and Privacy Impact Assessment

**Domain 5** | Data Protection Measures and Approaches

**Domain 6** | Performance evaluation, monitoring and measurement of the GDPR compliance project

For more information about exam details, please visit [Examination Rules and Policies](#).



## Certification

After successfully completing the exam, you can apply for the credentials shown on the table below. You will receive a certificate once you comply with all the requirements related to the selected credential.

For more information about Data Protection Officer Certifications and the PECB certification process, please refer to the [Certification Rules and Policies](#).

Credential	Exam	Professional experience	Data Protection experience	Other requirements
<b>PECB Certified Provisional Data Protection Officer</b>	PECB Certified Data Protection Officer Exam or equivalent	None	None	Signing the PECB Code of Ethics
<b>PECB Certified Data Protection Officer</b>	PECB Certified Data Protection Officer Exam or equivalent	<b>Five years:</b> Two years of work experience in Data Protection	Project activities: a total of 300 hours	Signing the PECB Code of Ethics

## General information

- Certification fees are included on the exam price
- Training material containing over 450 pages of information and practical examples will be distributed
- A participation certificate of 31 CPD (Continuing Professional Development) credits will be issued
- In case of exam failure, you can retake the exam within 12 months for free